

Upper Des Moines Opportunity, Inc.

Board of Directors Meeting Minutes In-Person, Teleconference, Zoom Tuesday, October 22, 2024 * 5:00 pm

*"We are dedicated to helping build stronger communities
by addressing the effects of poverty on individuals and families."*

Present:

Nick Carlson	Webster	Clarence Siepker	Pocahontas
Glenn Bohmer	Emmet	Dan Hartman	Buena Vista
Ron Graettinger	Palo Alto	Bruce Reimers	Humboldt
Amy Ouphachack	Hamilton	Rick Rasmussen	Wright
Jennifer Sammons	Buena Vista	Travis Johnson	Clay
Jerry Kloberdanz	Hamilton	Jennifer Hansen	Humboldt

Absent:

Tim Fairchild	Mariah Martinez	
Kodie Borchers	Lois Boersma	

* Red ink denotes unexcused absence.

UDMO Staff Present: Julie Edwards, Dawn Hoffman, Tyler Henderson, Sarina Smith, Shakira Meyer

Rick Rasmussen calls the meeting to order. Dawn Hoffman does roll call. A quorum is present.

- Announcements & Special Events- None.
- Consent Calendar (Agenda) –
Additions/Changes to Agenda and Approval of Agenda- Julie would like to make one addition to the Agenda. Under number 4. Board Business, add letter h) CSBG Grant Budget Amendment Request.

a) Approval of Board Minutes of September 24, 2024

Motion to approve the Consent Calendar: Clarence Siepker

Second: Nick Carlson

Discussion: None

Action: CARRIED

Motion to approve the September 24, 2024 Board Minutes: Jerry Kloberdanz

Second: Jennifer Sammons

Discussion: None

Action: CARRIED

Finance/Audit Committee Report-The following items were reviewed and the Financials were approved by the Finance Committee at their meeting on October 15, 2024.

September 2024 Financials

ESG Desk Review

Diaper Distribution Demo & Research Pilot, Amendment 2

CSBG-24-16 Amendment 8

UDMO Apartments, Final Sale Amounts

Outreach Construction Update

"Our vision for our region is that all residents play an active role as community citizens; have places to go if they face hard times; and have support and opportunities as they work toward economic security."

Motion to approve the October 15, 2024 Finance/Audit Committee Report: Ron Graettinger

Second: Jennifer Sammons

Discussion:

Action: CARRIED

- Board Business/Director's Report-

- a) UDMO Policy Approval- Agency Vehicle Maintenance, Retirement, Political Activity: The Hatch Act, Auto Accident Procedure Policies- All policies were reviewed by the Board. Approval is needed before we can include them in the Agency policy manual.

Motion to approve Agency Vehicle Maintenance, Retirement, Political Activity: The Hatch Act, Auto Accident Procedure Policies: Bruce Reimers

Second: Jennifer Sammons

Discussion: None

Action: CARRIED

- b) Risk Assessment Update- The section on Governance is the focus right now. Julie is looking for input from Board members on how important these topics are or if we are already meeting the standards. After a brief discussion the topics were addressed and ratings were assigned. It was determined that the standards are being met.

Motion to approve the Risk Assessment Update with the assigned ratings: Jerry Kloberdanz

Second: Nick Carlson

Discussion: None

Action: CARRIED

- c) Palo Alto Gaming Development Corporation Grant- Shakira Meyer attended the Palo Alto County Gaming Development Corp. meeting on October 9, 2024, to state our intention of applying. Shakira gave a brief description to the Board on the projects the grant funds would be used for. The Mini Grant would be used at the Palo Alto County Outreach office in Emmetsburg for signage and accessibility.

Rick Rasmussen moved to apply for a Mini Grant from PACGDC for the UDMO Palo Alto County Outreach Accessibility Project not to exceed \$5,000. Nick Carlson seconded. Motion carried.

The Full Grant would be used to upgrade the Conference room Audio/Video System at the Central office location in Graettinger.

Rick Rasmussen moved to apply for a Full Grant from PACGDC for the UDMO Conference Room Audio/Video System Project not to exceed \$150,000. Amy Ouphachack seconded. Motion carried.

- d) UDMO Apartments, Final Sale – Tyler Henderson, Fiscal Director discussed the final sale amounts on the four properties in Spencer, Iowa. After negotiations and sharing in some of the repair costs the Agency will profit \$1,417,894.42. The sale is set to be completed by October 31st. These funds will be held in a Board restricted reserve fund. Meaning, Board approval is required before the money can be used for any future projects or endeavors.
- e) Outreach Construction Update-Julie provided a few pictures to the Board showing the progress. As of now, the construction is coming along really well. Julie and Tyler are very impressed with the contractors hired. The painters have started their work, and also some of the flooring is going in now as well. The electrician is coming in this week. The Spencer Outreach staff plan to be moving in December 16th-18th. Any volunteers to help with this project would be greatly appreciated.

“Our vision for our region is that all residents play an active role as community citizens; have places to go if they face hard times; and have support and opportunities as they work toward economic security.”

- f) 1st/Five CSA 1 Site Visit Report- The reports are quite lengthy. In the summary portion of the report it is noted that progress is being made. There are also strategies listed to move the program forward. The program has been well received and will continue to grow.
- g) 1st/Five CSA 4 Site Visit Report- The reports are quite lengthy. In the summary portion of the report it is noted that progress is being made. There are also strategies listed to move the program forward. The program has been well received and will continue to grow. The difference in the two reports is the Service Area in which they cover.
- h) CSBG Grant Budget Amendment Request- This is the final amendment for the 2024 contract, we are preparing to close out the year. We received an additional \$591.00; those funds have been allocated to the Outreach pool.

Motion to approve the CSBG Grant Budget Amendment Request: Ron Graettinger

Second: Glenn Bohmer

Discussion: None

Action: CARRIED

- Head Start Report – Sarina Smith, Head Start Director, stated for the month of September Head start and Early Head Start were fully enrolled. There were 34 children on the disability list. Attendance and recruitment are both on track.

CACFP Center-Based- In September there were 24 classrooms serving 327 children, and all meals were claimed.

CACFP Home-Based- In September there were 37 Providers serving 526 children. Becky Carlin, CACFP Sponsor stated that she lost one more provider due to the tiering rates being so low. Becky, Julie and Tyler have been working closely on this program. Becky feels that with all the changes state is making, she will lose even more providers. Which in turn would jeopardize the viability of this program in the future. More to come.

Statewide Voluntary Preschool Numbers- This is a breakdown of children by location. We are currently at 158, which is an increase from 143 for last year.

Head Start Program Goals 2023-2024- This is a year-end summary for last school year. There are four different goals that were focused on. Sarina emphasized that the colors indicate who the goals are for. This is considered to be an over-all view of how the program is doing.

Family Outcomes 2023-2024 Fall to Spring- Home visitors meet with families to look at the different areas. From Fall to Spring all sites experienced growth within their areas of family outcomes.

Family Goals 2023-2024 Fall to Spring- Families create goals with the idea that some goals are easier to achieve than others. Family Wellbeing scored the highest at 89.5%. While Families as Advocates and Leaders scored the lowest at 66.7%. This is the hardest goal to achieve. The objective is to see growth, and that is being seen.

School Readiness Goals 2023-2024- These goals are for the prior school year. They indicate where the focus needs to be and can also influence the training that is needed.

- Date of Next Board Meeting- November 26, 2024 at 5:00 p.m. via Zoom, In-Person & Teleconference.

a) ADJOURN at 5:55 p.m., there being no further business.

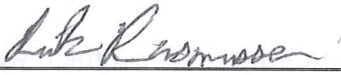
“Our vision for our region is that all residents play an active role as community citizens; have places to go if they face hard times; and have support and opportunities as they work toward economic security.”

Motion to Adjourn: Clarence Siepker

Second: Jerry Kloberdanz

Discussion: None

Action: CARRIED

 11-26-24
Rick Rasmussen, President Date

 11/26/24
Glenn Bohmer, Secretary/Treas. Date

 11/26/24
Dawn M. Hoffman, Recorder Date

“Our vision for our region is that all residents play an active role as community citizens; have places to go if they face hard times; and have support and opportunities as they work toward economic security.”